

## Volunteer Role Description: Back-of-house Learning Support

### About the Role

We are looking for a small team of volunteers to help on Monday or Tuesday mornings to keep resources for Family and Schools Learning activities prepared and in good condition for use by visitors.

- Training will be provided and no previous experience or knowledge is required;
- There is space for you to take a break and refreshments will be provided;
- The role will be supervised by the Family Programmes Creative Producer.

The tasks outlined below are examples of the range of activities you could be involved in as a Learning Support Volunteer. The role may change over time but we'll continue to seek your input and feedback.

### Timing and commitment

Volunteers will join a flexible rota to provide weekly support of approx. 2 hours, ideally on Mondays or Tuesdays between 9.30 and 11.30am. Ideally you will be able to help once or twice per month.

### Outline of Tasks

At the moment we need help to keep 3 learning activities prepared and equipped for use:

*Ashmolean Adventure* -a new multimedia experience for families distributed from the Atrium Welcome Desk

*Ancient Middle East Gallery: Interactives* -a newly redesigned gallery with several interactives

*Family Learning Resources* – e.g. activity bags, trails and pencils

Volunteers will help by

- Checking, prepping and topping up learning resources across these activities. This will involve collecting and distributing resources throughout the Museum, over multiple floors, both galleries and back of house spaces.
- Tidying and wiping down resources used e.g headsets and surfaces
- Collating visitor feedback cards and making sure that relevant staff know about any issues.

### We are looking for volunteers who:

- Are enthusiastic about museum learning and access and will enjoy contributing to the work of the Ashmolean Learning teams;
- Are proactive and able to use initiative;
- Have a careful eye for detail and excel at repetitive tasks.

### Why you might enjoy this role:

The opportunity to:

- Join a friendly, enthusiastic, and supportive team;
- Support the museums public engagement and accessibility remit;
- Help to ensure that family and school visitors have a fantastic experience at the museum;
- Gain experience of museum learning resources and access.

### Other information:

- This role is not regulated activity and therefore does not require an additional safeguarding (DBS) check;
- This role will not require a Right to Work check;
- We are happy to reimburse travel expenses up to a maximum of £5 per session upon receipt of travel tickets.

### How to get involved:

To apply, please email [volunteering@glam.ox.ac.uk](mailto:volunteering@glam.ox.ac.uk) by **9am on 9 November**, explaining why you would like to get involved in no more than 200 words. Please also give an indication of your likely availability over the coming months, including for the interview and training dates. We expect to hold informal **interviews for this role (online) on 11 November** and **for training to take place on 15 November**.